

HORSESHOE LAKE CORPORATION

Board of Trustee Meeting

Tuesday, October 3, 2023 at 7 PM Northfield Township Public Safety Building

Minutes were transcribed from an audio recording. The Secretary was absent from the 10/03/2023 HLC Board Meeting.

1. Call to Order (7:10pm)-President

2. **Roll Call** –7:10 by George Brown. (x) Joe Bennett (x) George Brown (x) Scott Chisholm (A) Mike Grosh (x) Makenzie Jakubowski (x) Ken Johnson (x) Julie Kapnick (A) Carl Kayden (A) Brant Kettlewell (x) Michael Laird (x) Brian Trim

3. Nomination and Election of Officers

Appointment of Trustees-George Brown, Clerk

Brian Trim, Michael Laird, Scott Chisholm, Julie Kapnick, Makenzie Jakubowski elected, take the HLC oath.

Brian Trim motions to nominate Dana Vashon for the Schrum open seat. Did not hear a second in the recording. 3 Yes's, 1 No, 3 Abstain. Motion does not appear to pass. Pending review of HLC bylaws, by President, regarding abstaining, and vote count.

Nomination of elected officers.

President: Brian Trim nominates Scott Chisholm, Kenny Johnson seconds. Scott Chisholm accepts. Motion passes.

Vice President: Carl Kayden nominates Brian Trim, George Brown seconds. Brian Trim accepts. Motion passes.

Treasurer: Brian Trim nominates Joe Bennett, Scott Chisholm seconds. Joe Bennett accepts. Motion passes.

Secretary: Brian Trim nominates Brant Kettlewell. Scott Chisholm seconds. Brant Kettlewell absent.

4. Approval of Agenda – President

Motion to approve the agenda by Joe Bennett, Second inaudible. Motion passes.

5. Announcements – All

Brian Trim. Halloween party.

6. Public Forum (member comments) 3 mins per person. *Please Refrain from joining in on trustee discussing during remainder of the meeting. The purpose of the public forum is to provide an opportunity for a member of the corporation to speak. The role of the trustees is to listen attentively to the cares and concerns of the HLC corporation Members, and we thank you in advance for sharing your thoughts and ideas. You will need to state your name and address for the record. The trustees will follow up concerning the comments at the end of the Public Forum.*

No public comments.

7. Approval of Minutes – from August 2023. Scott Chisholm Motions to table Approval of Minutes. Second not heard on recording. Motion passes. Secretary Absent, and most members did not have time to read minutes from August 2023.

8. Clerk's Report/Correspondence - George B, Clerk

George is updating member payments, and collections.

9. Treasurer's Report-Treasurer

- a. Balance of Accounts. See Treasurers report on [Horseshoe Lake Corporation \(hlcneighborhood.com\)](http://Horseshoe Lake Corporation (hlcneighborhood.com))

The following is a summary of the Treasurers report from an audio recording.

August.

HLC checking, starting balance, \$18,160.05. Membership dues, received \$1,132.00

Expenses: Bug control, Beatification, and stamps for membership ballet.

HLC checking ending balance, \$18,462.90

Money Market beginning balance, \$32,471.59. Additions \$250.00(monthly contribution) +.28(interest)

\$32,721.8, money market ending balance.

Weed account ending balance, \$20,153.00. Additions are \$392.00 in dues + .16 interest

September

HLC checking, starting balance \$18,237.90. Additions, Membership Dues, \$5,314.00 + Weed Money Market transfer, \$15,099.00. Total = \$20,413.00(additions to HLC checking).

Costs

Road transfer \$1,886.80

Aqua Weed payment \$15099.00

Legal fees \$1,005.00

Landscaping. \$1,775.00

HLC insurance. \$1,949.00

Clerks Fee \$1,500.00

Treasurers fee \$100.00

Secretary Fee \$250.00

Porta John \$560.00

Picnic \$231.55

Annual Meeting Costs, \$122.00. (Donuts and coffee)

September Ending Balance Checking. \$12,034.88. Money Market \$32,972.00. Weed \$6,940.92

Roads

Leocadia \$12,231.00

Lincoln \$8,037.00

Schrum \$10,915.00

Shady Beach \$9,999.99

Money market ending balance \$32,972.00. Weed account ending balance \$6,940.92.

- b. Approval of Treasurer Report

Brian Trim motions to approve Treasurers report, Julie Kapnick seconds. Motion passes.

10. Unfinished Business

- a. Task Tracker. **Makenzie Jakubowski**. Additional Flag poles. Survey for John Roberts property. New HLC insurance. Signage for boat launch. Title Insurance for properties purchased from Northfield Township. (HLC lawyer does not see a need to purchase title insurance). State vacated all liens on the said properties after foreclosure, prior to gifting to Northfield Twp. Scott is going to conduct more research on Title Insurance. PFAS testing. Boat Stickers. Call forwarding to digital line. Contact DNR about floating Swimming Lines in Schrum. Per DNR direction, member swim sites/parks need ropes for delineation. Brian Trim motions to leave ropes/boundaries of HLC parks / swim areas as is, Scott Chisholm seconds. Motion passes.
- b. Electronic Gate Lock. Scott Chisholm sent information on electronic gate locks to board members via email. Total initial cost is \$1,046.80 for key fobs and software for two years. Total cost for five years is \$2,482.00. Supplier is a fairly new company on fifth generation of the lock. All members to keep their current keys, in case of electronic lock fail. \$15.00 per member every five years. Raising \$2,700.00 per five years. Cost is \$2,482.00. Brian Trim Motions to accept new boat launch key system, second by Julie Kapnick. Motion passes.

- c. Dues Foreclosure Updates.
 - a. Five Members (two are relatives) totaling around \$8,000
Skeens \$1830. VK \$1709. St Charles \$1007+\$2117. Redman \$1,546.70
 - b. Final letters telling them they WILL be foreclosed on in two weeks will go out tomorrow.

11. New Business

- F. **(This was not addressed during the 10/03/2023 board meeting)** Board of Trustees Meeting Schedule 2023-2024 - Move Annual Meeting time back to 1pm?
- G. Survey for George Browns Park (B-02-08-368-011). Proposed Bid is \$1100.00 for a partial survey. The partial survey will only mark the boundaries of property ID B-02-08-368-011, George Brown Park. The surveyor will keep the records in the event of a full survey is needed. The fee split is \$275.00 paid by HLC. \$550.00 paid by Justin Zlotucha, and \$275 paid by Tina Theeke. Tina Theeke and Justin Zlotucha requested the survey of parcel B-02-17-227-002, George Brown Park. Property ID, B-02-17-227-002 is 35x110, and is not lake lakefront. Tina Theeke is going to provide a 10-foot-wide easement through property ID B-02-08-368-011, to give access to Horseshoe Lake from the George Brown Park. Brian Trim Motions to approve the survey cost of George Brown Park. HLC cost will be \$275.00 for partial survey. Second by Ken Johnson. Motion passes.
- H. Phone and voicemail system. Brian Trim motions to change the voicemail line to a digital system. Julie Kapnick Seconds. Motion passes.
- I. 7987 Shady Beach Drive, Offensive Signs on property prohibited in HLC By-laws. Monthly fines are being assessed. The Northfield Township attorney states the signs are freedom of expression, and the Township cannot legally intervene. HLC, as a private organization, can intervene.
- J. Road Dues. Proposal to Raise all members road dues to \$100.00 per year. Scrum is the only sub which already pays \$100.00 per year. The rest of the subdivisions pay less per year. This proposal is presumed to be part of a membership vote this coming spring/summer.

Loss of Quorum. 8:40 Pm. End of Minutes. End of recording.

12. Committees Reports *(committees should be ready to provide a brief update)*

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| A. Lake Weed Control/Management - Mark C. | F. Road Maintenance - George B/ Mike L/ Carl K |
| B. Blight - Makenzie J/George | G. Beach/Swim Area - Makenzie J/ Carl K/Mike L |
| C. Boat Launch Keys - George B/Mark C | H. Dues Restructure - Scott C/Joe B/Michael L/
Brian T |
| D. Social Events - Brian T | I. By Laws - Scott C/George B/Brian T/ Mike L |
| E. Lawn Maintenance - Mike L/Brian T | J. Beautification - Brian T |

13. Subdivision Reports - Leocadia /Lincoln/Schrum/Metes & Bounds/Shady Beach

14. Adjournment

Next Trustee meeting: December 5, 2023