

HORSESHOE LAKE CORPORATION Board of Trustee’s Meeting Minutes

Tuesday, August 7, 2018, at 7:00pm

Northfield Township Public Safety Buildings, Conf. RM 8350 Main Street, Whitmore Lake, MI 48189

Meeting called to order at 7:10 pm by Scott Chisholm

Roll Call –

Present	Absent
Scott Chisholm	
Joe Bennett	
	Bruce LaRue
Brian Trim	
Julie Kapnick	
Ken Petersberger	
Thomas Merrill	
Mark Caples	
Lisa Craft	
Faith Wheeler	
Susan Bolla	

There is a quorum.

Public Comments:

Approval of Agenda – Julie Kapnick motioned to approve the agenda. Mark Caples seconded. 8 ayes 1 abstain. Motion carried.

Meeting minutes – Julie Kapnick motioned to Tom Merrill seconded. 7 ayes 2 abstain. Motion carried.

Clerk’s report/Correspondence – A quite month, a few title company inquires. Brian Trim announced George Brown’s birthday. Thanked him for decades of service and many more decades of service to come.

Treasurer Report – Joe Bennett – Needed to approve June and July, because June was not complete at the last board meeting.

Horseshoe Lake Corporation

Treasurer's Report: 8/7/2018

	HLC Checking	HLC Money Mar
Beginning Balance 7/1/2018	\$1,744.47	\$45,988.13
INCOME		
Dues	\$5,393.34	
Weed Assessments	\$1,719.14	

Road (Passthrough)	\$5,893.00	
Miscellaneous	\$0.00	
Gate Keys	\$80.00	
Interest	\$0.00	\$4.05
Total Income	\$13,085.48	\$45,992.18
EXPENSES		
Legal	\$0.00	
Landscaping	\$0.00	
Telephone	(\$15.80)	
Book Keeper	\$0.00	
Electric	(\$19.34)	
Road Dues	(\$5,893.00)	
HLC Money Market	(\$250.00)	\$250.00
HLC Insurance	\$0.00	
Gate Keys	\$0.00	
PO Box	\$0.00	
Northfield Property Taxes	(\$25.96)	
Aqua Weed	\$0.00	
Tree Service	\$0.00	
George Brown	(\$114.45)	
Flowers	\$0.00	
Scott Chisholm	\$0.00	
Total Expenses	(\$6,318.55)	\$250.00
Ending Balance 7/31/18	\$8,511.40	\$46,242.18

Brian Trim motioned to accept the treasurer reports with the change to bring the balance to \$8511. Faith Wheeler seconded. 8 ayes 1 abstain. Motion carried.

Unfinished Business

(a) Leocadia Park Neighborhood Survey – Nothing has been done. Suggested to use Survey Monkey. Try and complete prior to August annual meeting.

(b) Replacement of all Boat Launch Keys – Mark Caples stated that a few requests are trickling in. Process is to get the form off the website and give to Mark Caples. Proposed change to incorporate into the annual dues in the year that the lock must be change.

New Business

(a) Approve Annual Meeting Agenda and Budget – Scott Chisholm presented proposed annual packet. Need reports from Treasurer, Lake and Road committees. Need to approve budget prior to the meeting. Suggestion is to have more monies for cutting trees. Where the tree is depends where the monies come from. Emergency spending reserve is an item that has been discussed before, \$3000. Add this to the agenda. Tom Merrill asked to add drainage issues. Where roads are higher than property. Discussion: Is there anything we can do? Moving water from one's property will affect someone. We could be liable if we effect downstream. Concern of creating a dam when updating roads.
Tom Merrill motioned to meet August 15th at 7:00pm to approve annual budget. Joe Bennett seconded. Motion carried.

Discussion of the beautification – Antidotally people want the boat launch fixed more than they want beautification. DEQ Permit, gravel are ordered. Julie Kapnick heard that they like what has happened at Shady Beach. They like the picnic benches and swings. They also have issues with the boat launch. Carry over the \$1700 and an additional \$500 for miscellaneous items. Need permission to roll over approved monies into next year.

Boat launch will be out of service while the gravel is being placed.

Scott Chisholm presented picture of proposed foot bridge. It would allow lawn mower to cut the grass on the other side of the creek. Tom Merrill suggested adding parking area and sandy beach at Leocadia park near the boat launch. Brian Trim motioned to approve a,b,and c in number 9 to be on the agenda, seconded by Mark Caples. Remove \$3800 option and only present \$1500. Add in Leocadia on letter C. 1 oppose, 2 abstain, 6 ayes. Motion carried. Tom Merrill suggested on the presentation money available for each subdivision for beach it is up to the subdivision to decide if and where. The same with the footbridge and path.

Tom Merrill motioned to remove item 11 By-Law future changes with emergency reserve moved up in the gender seconded by Mark Caples. Discussion Leave item 11 and remove by-law and keep boat launch survey. 9 ayes.

(b) Buoys for Shady Beach – Need permits, checking to ensure no fee required. Julie Kapnick has the application, needs additional information to complete the application.

(c) Document Retention Policy – Discussed sent document. Trustees will review and approve at a later meeting. There is a concern of email not being answered. Requested that the secretary reviews emails too.

(d) Arbor Day Foundation Trees – Tom Merrill volunteered to take trees.

Tom Merrill motioned to reimburse Joe Bennett for new checks, seconded by Brian Trim. Motion carried.

Committee Reports

Subdivision Reports

(a) Schrum - (b) Shady Beach – Clearing of the donated lot. George Brown expressed appreciation of the volunteers. George is deeding to the corporation with restriction for it use. Is trying to make a park to remove tax liability. **(c) Leocadia (d) Lincoln**

Next Meeting: Wednesday, August 15, 2018 at 7 pm, Public Safety Building. Training room.

Motioned to adjourn – Tom Merrill, Ken Petersberger seconded. Motion carried.

Draft